

THE WENDE MUSEUM

Collection Internships



Established in 2002, The Wendé Museum in Culver City is a collections-based research and education institute that preserves Cold War artifacts and history from 1945 to 1991, making resources available to scholars and applying historical lessons of the past to the present.

The Museum offers **Collection Internships** for a consecutive ten week work period. Internships are unpaid and can be offered for academic credit.

Each internship is designed to offer eligible undergraduate or graduate students experience in collection management, collection development, and artifact research.

The Collections Internship will focus on preparing the Museum's collection for the upcoming move to the new Armory site. Interns will gain experience in key areas of processing and cataloging collections, as well as firsthand experience in the exciting process of moving an entire collection. Interns will also have the opportunity to catalog backlog, handle artifacts from the Cold War, and be exposed to a variety of museum activities.

To apply, you must meet the following criteria for consideration:

- Have completed at least one semester of college by the time of application.
- Posses an avid interest in museum studies, history, and material and visual culture of Cold War-era Eastern Europe and Soviet Russia; they should be comfortable working with databases and computers, detail-oriented, self-motivated, independent, and have excellent communication skills.

A reading knowledge of German, Russian, or an Eastern European Language is preferred but not required.

To apply, please send a cover letter outlining your interest and a current resume to:

internships@wendemuseum.org

Please indicate that you are applying for the **Collections Internship**, either in the email subject or cover letter.